

Ref. No. 06.11/IEM/IQAC/GM/2017-10

Date: 06th November, 2017

Notice

Sub: 10th Internal Quality Assurance Cell (IQAC) meeting to be held on 15th November , 2017

All the members of the Internal Quality Assurance Cell (IQAC) Committee are hereby informed that a meeting is scheduled on 15th November 2017. All members are requested to assemble at the Science Auditorium, Gurukul Campus.

The details of the meeting are as follows:

Topic: 10th IQAC Meeting

Time & date: 01.00 pm on 15th November, 2017.

Agenda:

1. To confirm the resolution of the 9th (IX/17-18) IQAC meeting held on 30th August 2017.
2. To discuss on how to reduce any kind of ragging instances and suggest improvements for ragging free campuses.
3. To approve the introduction of the new Course in Electrical and Electronics Engineering.

All members are requested to make it convenient to be present during the meeting.



Prof. (Dr.) Himadri Nath Saha
Prof. Sanghamitra Poddar
Joint Coordinators








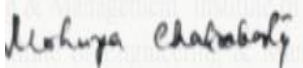

Internal Quality Assurance Cell (IQAC)

Copy to:

1. Director
2. Office
3. All Deans
4. All HoDs
5. All Committee Members

Minutes of the 10th meeting of the IQAC Cell of IEM Held on 15th November, 2017 At 01.00 p.m.

Members present:

Name	Designation & Affiliation	Signature
Prof. Dr. Satyajit Chakrabarti	Director	
Prof. Dr. Arun Kumar Bar	HOD, ME	
Prof. Dr. Sanghamitra Poddar	Co-coordinator (IQAC),	
Prof. Dr. Himadri Nath Saha	HOD,EEE	
Prof. Dr. Malay Gangopadhyaya	HOD,ECE	
Prof. Dr. Debika Bhattacharyya	HOD,CSE	
Prof. Dr.Sujit Dutta	HOD,MBA	
Prof. Dr. Mohuya Chakraborty	HOD,IT	
Prof. Dr. A. K. Nayak	Principal	

Agenda	<ol style="list-style-type: none"> 1. To confirm the resolution of the 9th (IX/17-18) meeting held on 30th August 2017 of IQAC cell. 2. To discuss on how to reduce any kind of ragging instances and suggest improvements for ragging free campuses. 3. To approve the introduction of the new Course in Electrical and Electronics Engineering.
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Resolution of the meeting:

10.1 The resolution of the 9th (IX/17-18) IQAC meeting held on 30th August 2017 was read out and confirmed.

10.2 In order to reduce ragging instances in the campus and make the campus ragging free zone, the following steps have to be implemented:

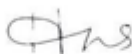
- Installation of CCTV cameras throughout the campus.
- Increase the number of security guards in the campus.
- Conduct anti-ragging programs to create awareness among students.
- Reconstruct an anti-ragging committee to take strict actions against such ragging incidents.

10.3 Decision was taken by the committee members to identify and select classrooms and lab facilities which can be utilized for starting B.Tech course on Electrical and Electronics Engineering.



APPROVED

Prof. Dr. Satyajit Chakrabarti
Chairman of the Meeting
Internal Quality Assurance Cell (IQAC)



Prof. Dr. Himadri Nath Saha & Prof. Sanghamitra Poddar
Joint Coordinator of IQAC cell
Institute of Engineering & Management

