



**INSTITUTE
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Ref. No: 08.02/IEM/IQAC/GM/2019-15

Date: 8th February, 2019

Notice

Sub: 15th Meeting of Internal Quality Assurance Cell (IQAC) to be held on 13th February, 2019 at 11:00 AM in Gurukul Campus

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, IQAC meeting to be held on 13th February, 2019 at 4.00 P.M in Gurukul Campus. Presence of all members of IQAC is solicited, Agenda of the Meeting:


1. To confirm the resolution of the 14th meeting (XIV/18-19) of IQAC held on 5.12.2018.
2. To discuss about the upcoming affiliating university (MAKAUT) visit.
3. To discuss on the proposal for IEEE IEMCON 2019 and IEEE UEMCON 2019 International conference.





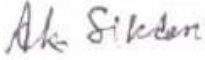
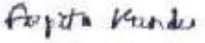

Prof. (Dr.)Himadri Nath saha
Prof. Sanghamitra Poddar
Joint coordinator of IQAC CELL
Institute of Engineering & Management

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Minutes of the 15th meeting of the IQAC Cell of IEM held on 13th
February, 2019 at 11.00 a.m. in Gurukul campus

Members Present:

NAME	Designation & Affiliation	Sign
Prof. Dr. A. K Nayak	Principal and Chairman of IQAC	
Prof. Dr. Satyajit Chakrabarti	Management Representative	
Prof. Rajashree Paul	Management Representative	R. Paul
Prof. Dr. Himadri Nath Saha	HOD,EEE and Coordinator of IQAC	
Prof. Sanghamitra Poddar	Assistant Professor, BSH and Coordinator of IQAC	
Prof. Dr. Debika Bhattacharya	Dean (Academics)	
Prof. Dr. Mohuya Chakraborty	HOD,IT Dean (Faculty Development)	
Prof. Dr Arun Kumar Bar	Dean (Engineering)	
Prof. Dr. Malay Gangopadhyay	HOD, ECE	
Prof. Dr. Sujit Dutta	HOD, MBA	
Prof. Dr. Tapobrata Bhattacharya	HOD, ME	

Prof. Tapas Kumar Datta	HOD, EE	
Prof. Dr. Shamindra Nath Sanyal	HOD, BBA	
Prof. Abhishek Bhattacharya	HOD, BCA and M.SC	
Prof. Prabir Kumar Das	HOD, BSH	
Prof. Dr. Indraneel Mukhopadhyay	Principal MBA	
Mr. K.R. Lal	Administrative Staff	
Mr .Angshuman Ray	Administrative Staff	
Mr. Prajit Nandy	Sankalp Semiconductor Pvt Ltd.	
Mr. Sumit Sinha	Ericsson India Global Services Pvt. Ltd.	
Mr. Somnath Chatterjee	Capgemini India, Pvt Ltd.	
Mr. Sri Prasad	Regional Head Vivekananda Vigyan Mission Kolkata Chapter. Vigyan Bharati Community Representative	
Prof. Anup Kumar Sikdar	External Experts	
Prof. Dr. Saptarsi Goswami	External Experts	
Ms. Arpita Kundu	Alumni Member	
Mr. Soumyo Priyo Chattopadhyay	Alumni Member	
Mr. Dipanjan Mitra	Student	
Mr. Supratim Auddy	Student	

Agenda	<ol style="list-style-type: none"> 1. To confirm the resolution of the 14th meeting (XIV/18-19) of IQAC held on 5.12.2018. 2. To discuss about the upcoming affiliating university (MAKAUT) visit. 3. To discuss on the proposal for IEEE IEMCON 2019 and IEEE UEMCON 2019 International conference.
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Resolutions:

15.1. The resolutions of the 14th meeting (XIV/18-19) of IQAC held on 5.12.2018 was read out and confirmed.

15.2. The members requested all the departments to prepare the required documents in proper format and submit to the IQAC cell within time for verification for upcoming affiliating university (MAKAUT) visit.

15.3. The member accepted the proposal for IEEE IEMCON 2019 and IEEE UEMCON 2019 International conference.

The meeting ended with vote of thanks to the Chair.



APPROVED

**Prof. Dr. A. K. Navak Chairman of the Meeting
Internal Quality Assurance Cell (IQAC)**




**Prof. Dr. Himadri Nath Saha & Prof. Sanghamitra Poddar
Joint Coordinator of IQAC cell
Institute of Engineering & Management**