

# **Institute of Engineering & Management**



## **Action Taken Report on 16<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC)**

29<sup>th</sup> October, 2019

# Action Taken Report

## Agenda:

1. To confirm the resolution of the 15<sup>th</sup> (XV/18-19) IQAC meeting held on 13.02.2019.
2. To discuss about the next schedule of departmental audit.
3. To discuss about the criteria which is essential for the upcoming NBA visit.

S.no.	Resolution in the meeting	Action taken
1	The resolutions of the 15 <sup>th</sup> meeting (XV/18-19) of IQAC held on 13.02.2019 was read out and confirmed.	The resolutions and actions taken report of the 15 <sup>th</sup> meeting (XV/18-19) of IQAC held on 13.02.2019 was read out and approved.
2	The next schedule of the departmental audit has been decided.	The documents related to departmental audit was prepared and submitted within time.
3	The NBA (National Board of Accreditation) Affiliation is very important for the institute. College has decided to apply for NBA Accreditation of CSE, ECE, IT departments. The IQAC members requested to all the faculty members of CSE, ECE, IT departments to prepare and submit SAR within time and resolve this matter very soon.	The designated members of the respective departments are requested to prepare the SAR so that it can be submitted in time.