

Institute of Engineering & Management



Action Taken Report of 19th Meeting of Internal Quality Assurance Cell (IQAC)

12th April, 2020

Action Taken Report

Agenda:

- To confirm the resolution of the 18th (XVIII/19-20) IQAC meeting held on 5th March 2020.
- To discuss rules and regulations of online classes.
- Planning for conduction online mid semester examinations.
- Online monitoring of Final year projects.

S.no.	Resolution in the meeting	Action taken
1	The resolutions of the 18 th (XVIII/19-20) of IQAC held on 5 th March 2020 was read out and confirmed.	The resolutions and actions taken on the 18 th (XVIII/19-20) of IQAC held on 5 th March 2020 were confirmed and approved.
2	Keeping in mind the lockdown situation for COVID classes will be taken in online mode so that the students don't miss the academic schedule. It was decided by the committee that the classes will be continued on different online platforms like on Google Meet, Youtube Live etc. and assignments will be collected using Google classroom and IEMCRP.	Keeping in mind the lockdown situation for COVID, online classes were taken so that the students don't miss the academic schedule. The classes continued on different online platforms as decided by the committee like on Google Meet, Youtube Live, etc. and assignments were collected using Google classroom IEMCRP.
3	In order to maintain the schedule of the academic calendar the Controller of Examination (COE) decided to conduct the 2 nd mid semester in online mode using Google Classroom. Different sets of questions will be created and assigned to the students.	In order to maintain the schedule of the academic calendar the Controller of Examination (COE) decided to conduct the 2 nd mid semester online using Google Classroom. Different sets of questions were created and assigned to the students.
4	The final year projects will be monitored by the mentors	The final year projects of the students were monitored by the mentors on a weekly basis to

	on a weekly basis so that the standard of the project remains up to mark.	maintain the quality of the project.
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