

Ref. No. 16.08/IEM/IQAC/GM/2017-9

Date: 16th August, 2017

Notice

Sub: 9th Internal Quality Assurance Cell (IQAC) meeting to be held on 30th August, 2017

All the members of the Internal Quality Assurance Cell (IQAC) Committee are hereby informed that a meeting is scheduled on 16th August 2017. All members are requested to assemble at the Science Auditorium, Gurukul Campus.

The details of the meeting are as follows:

Topic: 9th IQAC Meeting

Time & date: 04.00 pm on 30th August, 2017.

Agenda:

1. To confirm the resolution of the 8th IQAC meeting held on 10th August, 2017.
2. To take initiative for constructing a Rain water harvesting system in the campus.
3. To discuss about construction of new floors in the Management building.
4. To appoint a Student Counsellor for stress management of the IEM students.

All members are requested to make it convenient to be present during the meeting.



Prof. (Dr.) Himadri Nath Saha
Prof. Sanghamitra Poddar
Joint Coordinators



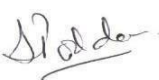



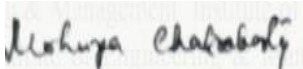
Internal Quality Assurance Cell (IQAC)
Institute of Engineering & Management, Kolkata

Copy to:

1. Director
2. Office
3. All Deans
4. All HoDs
5. All Committee Members

Minutes of the 9th meeting of the IQAC Cell of IEM Held on 30th August, 2017 At 04.00 p.m.

Members present:

Name	Designation & Affiliation	Signature
Prof. Dr. Satyajit Chakrabarti	Director	
Prof. Dr. A. K. Nayak	Principal	
Prof. Dr. Biswajoy Chatterjee		
Prof. Dr. G. S. Taki		
Prof. Sanghamitra Poddar	Co-coordinator (IQAC),	
Prof. Dr. Himadri Nath Saha	HOD,EEE	
Prof. Dr. Malay Gangopadhyaya	HOD,ECE	
Prof. Dr. Debika Bhattacharyya	HOD,CSE	
Prof. Dr. Mohuya Chakraborty	HOD,IT	
Prof. Dr. Swati Mukherjee		
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Resolution of the Meeting:

9.1 The resolutions of the 8th (VIII/17-18) of IQAC meeting held on 10th August, 2017 was read out & confirmed.

9.2 A location for constructing rain water harvesting has to be identified and proper pipelining has to be planned in order to collect rain water.

9.3 It has been decided to contact an architect for designing of floor plans in the management building.

9.4 It has been decided to give an advertisement for recruitment of student counsellor who will help the students to overcome their anxiety, fear, stress, and depression.



APPROVED

Prof. Dr. Satyajit Chakrabarti
Chairman of the Meeting
Internal Quality Assurance Cell (IQAC)



Prof. Dr. Himadri Nath Saha & Prof. Sanghamitra Poddar
Joint Coordinator of IQAC cell
Institute of Engineering & Management

