

Student Grievances Redressal Committee:

1. Implementation of guidelines of statutory/regulatory bodies

Link of office order of the above committees:

Grievance Redressal Committee - Office order

[Grievance Redressal Committee](#)

Internal Complaint Committee - Office order

[ICC](#)

2. Organization wide awareness and undertakings on policies with zero tolerance

The Grievance and Redressal Cell desires to maintain an unprejudiced environment for its stakeholders. It attends to the grievances and complaints registered by anyone with regard to the activities of the Institution, and in particular, those made by students.

- Provides information about the Cell's objectives and mode of operation through the website and college diary.
- Informs students of the process for registering grievances in the Induction Programs and regular meetings are conducted through Google meet platform, physical meetings and also meetings are conducted in hybrid mode.
- Acknowledges and redresses the grievances in time.
- Action taken reports are maintained.

Whenever a grievance is reported by a student, immediately student grievance redressal committee holds a meeting within 3 working days and the issue is resolved.

3. Mechanisms for submission of online/offline students' grievances

- The grievances shall be redressed depending on the nature of the grievance.
- Department level counseling is offered where the matter can be resolved by the class teacher. Parent-teacher meetings are held and feedback from parents are taken.

- If not resolved at departmental level, then the grievances may be mailed to the HOD, Student Affairs & Alumni Relations, President Students Gymkhana at sanghamitra@iemcal.com. and Principal IEM at principal@iemcal.com
- As soon as the application is received the Redressal Committee shall review the complaint and invite both the parties for discussion.

4. Timely redressal of the grievances through appropriate committees

All complaints are reviewed and redressed in time. Periodic meetings are conducted to provide a healthy environment for its stakeholders.

Members of the committee Student Grievance Redressal Committee:

[poster 2.docx](#)

Link of office order of the Student Grievance Redressal Committee meeting held: [ONLINE GRIEVANCE REDERSSAL 1-1.docx](#)

Anti-Ragging Committee:

1. Implementation of guidelines of statutory/regulatory bodies

In supersession to Office Order: IEM/ARC/Off. Ord./2020-21/38, dated:14.08.2020 and in accordance to AICTE guidelines, the Anti Ragging Committee constituted as per (All India Council for Technical Education notified regulation for regulation and prevention of ragging AICTE approved Technical Institutions vide No. 37-3 /Legal/AICTE/2009 date 01.07.2009.

AICTE guidelines for Anti-Ragging mechanism

- Constitution of Anti-Ragging Committee and Anti Ragging Squad;
- Setting up of Anti-Ragging Cell;
- Installing CCTV cameras at vital points;
- Anti-Ragging Workshops;
- Updating all Web sites with Nodal Officers complete details, alarm bells etc.;
- Regular interaction and counselling with the students;
- Identification of trouble-triggers;
- Mention of Anti-Ragging warning in the Institution's prospectus and information Booklets/ Brochures shall be ensured; and
- Surprise inspection of hostels, student accommodation, canteens, rest cum

recreational rooms, toilets, bus-stands and any other measures which would augur well in preventing/ quelling ragging and any uncalled-for behaviour/incident shall be undertaken.

2. Organization wide awareness and undertakings on policies with zero tolerance

1. To ensure compliance with the provision of these regulations and any law for the time being in force concerning ragging and to deal and act promptly with the incidents of ragging brought to its notice.
2. To keep tabs on the happening of events related to, in Campus or Off- campus or other designed places in the premises
3. To conduct such an inquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging.
4. To monitor and observe the functions and performance of the Anti-Ragging committee in prevention and curbing or ragging in the institution.
5. Also to monitor the welfare of fresh students outside the campus.
6. To be vigilant at all hours including at odd hours all around the campus and other places vulnerable to incidents of, and having the potential of ragging and shall be empowered to inspect such places.

3. Mechanisms for submission of online/offline students' ragging complaints

- Department level counseling is offered where the matter can be resolved by the class teacher
- If not resolved at departmental level, then the complaint may be mailed to the HOD, Student Affairs & Alumni Relations, President Students Gymkhana at sanghamitra@iem.edu.in. and Principal IEM at principal@iem.edu.in
- As soon as the application is received the Anti ragging Committee shall review the complaint and invites both the parties for discussion.

4. Timely redressal of the grievances through appropriate committees

All complaints are reviewed and redressed in time. Periodic meetings are conducted to provide healthy environment for its stakeholders.

Members of the committee:

https://iemcollege-my.sharepoint.com/:f/g/personal/iqac_iem_edu_in/EuvKE1XvrfBBuJPGePeMPskBaxnP7Y6XMYytNwBk_Mdf4Q?e=4M04P7

Link of notice and MoM of the meeting held:

Notice https://iemcollege-my.sharepoint.com/personal/iqac_iem_edu_in/_layouts/15/onedrive.aspx?ct=1701838861197&or=OWA%2DNT&cid=cb8e2c89%2D48fc%2D4b44%2D8ece%2Decda81c53968&ga=1&id=%2Fpersonal%2Fiqac%5Fiem%5Fedu%5Fin%2FDocuments%2FStatutory%20Committee%2FAnti%20Ragging

[%20Committee%2Fmeeting%201%2FNotice%20of%20ARC%2Epdf&parent=%2Fpersonal%2Fiqac%5Fiem%5Fedu%5Fin%2FDocuments%2FStatutory%20Committee%2FAnti%20Ragging%20Committee%2Fmeeting%201](#)

MoM

https://iemcollege-my.sharepoint.com/personal/iqac_iem_edu_in/_layouts/15/onedrive.aspx?ct=1701838861197&or=OWA%2DNT&cid=cb8e2c89%2D48fc%2D4b44%2D8ece%2Decda81c53968&ga=1&id=%2Fpersonal%2Fiqac%5Fiem%5Fedu%5Fin%2FDocuments%2FStatutory%20Committee%2FAnti%20Ragging%20Committee%2Fmeeting%201%2FMinutes%20of%20the%20meeting%20for%20the%20Anti%20Ragging%20committee%2Epdf&parent=%2Fpersonal%2Fiqac%5Fiem%5Fedu%5Fin%2FDocuments%2FStatutory%20Committee%2FAnti%20Ragging%20Committee%2Fmeeting%201