

**Minutes of 73<sup>rd</sup> Meeting of the Board of Governors of Institute of Engineering & Management, Kolkata,  
to be held on October 31, 2022 from 4.00 p.m. onwards**

**INSTITUTE OF ENGINEERING & MANAGEMENT, KOLKATA**

**October 31, 2022**

**Minutes of Meeting**

**Call to Order:** The 73<sup>rd</sup> Meeting of the Board of Governors of Institute of Engineering & Management, Kolkata, was called to order by Shri Amit Kiran Deb, Chairman on **October 31, 2022 from 04.00 p.m.**

**Quorum:** 15 members were present, so quorum was achieved. Those in attendance and constituting the quorum were:

**Present:-**

1. Shri. Amit Kiran Deb
2. Dr. M. C. Seal
3. Dr. Sukhendu Samajder
4. Dr. Atul M. Gonsai
5. Mr. Ashok Pundir
6. Dr. Ashoke Kr. Dutta
7. Dr. Goutam Pohit
8. Dr. Manoj Mitra
9. Dr. Alope Mookherjea
10. Shri Samarendu Sarkar
11. Shri M. K. Pathak
12. Dr. Bimal Kumar Roy
13. Dr. Satyajit Chakrabarti
14. Dr. S. Chakrabarti-
15. Prof. Banani Chakrabarti

The chairman approve leave of absence to:

1. Dr. Anindita Ganguly

**Agenda 1.** To approve the Minutes of the 72<sup>nd</sup> Meeting of the Board of Governors of the Institute held on July 5, 2022 (Copy of Minutes attached).

The minutes of the 72<sup>nd</sup> Meeting of the Board of Governors is circulated to all members.

To read out and confirm

**Board of members confirmed the agenda.**

**Agenda 2.** To place the Action Taken Report on the resolutions of the 72<sup>nd</sup> Meeting of the Board of Governors of the Institute held on July 5, 2022.

No Actions were to be taken as most of the agendas were to report and approve.

**Board of members confirmed the agenda.**

**Agenda 3.** To approve and report on the Recognitions, Accreditations, Inspections and Statutory Compliances of the college by the Regulatory Authorities

**Accreditations:**

➤ **Accreditations:**

- Self-Assessment Report (SAR) submitted for NBA of ECE Department.
- NBA inspection for Mechanical Engineering Department and MBA Department may be held on November or December, 2022.
- Apply for NBA Accreditation of CSE and IT Department.

➤ **Recognitions:**

- IEM has received Top Engineering College award 2022 by the Economic Times group, from the US Consul General Melinda Pavlek.
- IEM has got A+ Diamond Band in OBE Ranking 2022.
- IEM got Rank 4 in East Zone by The Week Best College Competition.
- Subsumption of IEM by UEMK
  - Approval of Name change from Institute of Engineering & Management (IEM) to Institute of Engineering & Management, Kolkata (IEM, Kolkata) and Change of Type from Institution to School under University.
  - This is to run IEM as IEM Kolkata as a school under the University of Engineering and Management, Kolkata as per the provision of State Act from the admission year 2023-24 onwards in accordance with the notification no. 373L/OM-154L/2021 dtd.12.10.2022 of the State Government approving Subsumption of IEM into UEM Kolkata.
  - Presently Institute of Engineering and Management is running as an autonomous college by the IEM Trust.

Prof. Chakrabarti discussed about the major benefits of subsumption of IEM by UEMK which includes taking PhD scholars under the supervision of the faculty members of IEMK and incorporating various value-added courses and CBCS courses in the syllabus. It was also specified by the Director that no modifications in terms of existing stakeholder activities will be made without dilution of academic quality. Board of Governors advised that to improve the perception for such a change, the stakeholders, primarily the students should be counselled towards the subsumption of IEM by UEMK.

Board of members confirmed the agenda.

**Agenda 4.** To approve and report on the meetings of the Board of Studies, Academic Council and Exam Committee related to autonomous status of the Institute.

**Board of Studies:** The board of the studies committee of each department has been formed post autonomy and the meeting of each department has also been successfully held.

MEETING	DEPT.	DATE & TIMINGS	MINUTES ENCLOSED
	BCA & MSc	1 <sup>st</sup> August, 2022, at 3.00 P.M (Online Mode)	Annexure I
	MCA	31 <sup>st</sup> August, 2022, at 4.00 P.M	Annexure II

	CSE	4 <sup>th</sup> August, 2022, at 3.00 P.M. (Hybrid Mode)	Annexure III
	ECE	4 <sup>th</sup> February, 2022, at 11.30 A.M. (Online Mode)	Annexure IV
	IT	4 <sup>th</sup> August, 2022, at 3.00 P.M.	Annexure V
	ME	3 <sup>rd</sup> August, 2022, at 11.00 A.M. (Online Mode)	Annexure VI
	EE	2 <sup>nd</sup> August, 2022, at 1.30 A.M.	Annexure VII
	EEE	2 <sup>nd</sup> August, 2022, at 2.30 P.M.	Annexure VIII
Academic Council	Institute Specific	28 <sup>th</sup> October, 2022 at 10.30 A.M.	Annexure IX

**Academic Council:** 9th Academic Council Meeting of IEM on 28th October, 2022 at 10:30 a.m. The Agenda of the meeting was

- Confirmation of Minutes of 8th (VIII/21-22) Academic Council Meeting held on 28th June, 2022 and to read the Action Taken Report on 8th (VIII/21-22) Academic Council Meeting held on 28th June, 2022.
- Awarding of Certificate of Honours based on requisite MOOCs criteria for current pass-out batches under Autonomy.
- Examination marks can be given in proportion to attendance.
- Subsumption of IEM by UEMK:  
Approval of Name change from Institute of Engineering & Management (IEM) to Institute of Engineering & Management, Kolkata (IEM, Kolkata) and Change of Type from Institution to School under University.  
This is to run IEM as IEM Kolkata as a school under the University of Engineering and Management, Kolkata as per the provision of State Act from the admission year 2023-24 onwards in accordance with the notification no. 373L/OM-154L/2021 dtd.12.10.2022 of the State Government approving Subsumption of IEM into UEM Kolkata.  
Presently Institute of Engineering and Management is running as an autonomous college by the IEM Trust.
- Discussion on marking system to be followed from academic session 2022 - 2023.
- Conduction of semester examination in offline mode for Odd Semester 2022-2023.
- Modification of Questions Bank pattern based on 6 Course Outcomes (CO) based of 6 levels of Bloom's Taxonomy. Modification of Question paper pattern –  
Section A - 10 questions of 2 marks, with alternative from same CO,  
Section B - 6 questions of 5 marks, with alternative from same CO,  
Section C - 5 questions of 10 marks, with alternative from same CO.
- Any other matter with the permission of the chair.

**Board of members confirmed the agenda.**

**Agenda 5.** To approve and report on Exams conducted, Results, Curriculum Development and adoption of Choice Based Credit System (CBCS), NPTEL & Moocs in the curriculum of the Institute.

➤ **Exams conducted:**

**Examination schedule of Even Semester, 2022**

Examination	Date
End semester examination – Even Semester 2022 of autonomous batch 2019, 2020, 2021 – July 2022	July 21, 2022 to August 3, 2022
1 <sup>st</sup> mid semester examination – Odd Semester 2022 – Autonomous BBA, BCA batch 2021, MBA batches 2021, 2022, B.Tech batches 2020, 2021	September 19, 2022 to September 23, 2022
CA3 examination of MAKAUT year-lag students for B. TECH EE, B. TECH ME, B. TECH IT B. TECH ECE, B. TECH EEE	September 19, 2022 to September 23, 2022 October 12, 2022 to October 14, 2022
2 <sup>nd</sup> mid semester examination – Odd Semester 2022 – Autonomous BBA, BCA batch 2020, 2021, MBA batches 2021, 2022, B.Tech batches 2020, 2021, MCA batch 2021, M.Sc. batches 2021, M.Tech batches 2021 (UPCOMING)	November 14, 2022 to November 19, 2022
End semester Practical/Sessional examination – Odd Semester 2022 – Autonomous BBA, BCA batch 2020, 2021, MBA batches 2021, 2022, B.Tech batches 2020, 2021, MCA batch 2021, M.Sc. batches 2021, M.Tech batches 2021 (UPCOMING)	November 21, 2022 to November 28, 2022
End semester Practical/Sessional examination – Odd Semester 2022 – MAKAUT - BBA, BCA batch 2022, M.Sc. batch 2022 (UPCOMING)	November 25, 2022 to November 30, 2022
End semester Theory examination – Odd Semester 2022 – Autonomous BBA, BCA batch 2020, 2021, MBA batches 2021, 2022, B.Tech batches 2020, 2021, MCA batch 2021, M.Sc. batches 2021, M.Tech batches 2021 (UPCOMING)	December 5, 2022 to December 17, 2022
End semester Theory examination – Odd Semester 2022 – MAKAUT - BBA, BCA batch 2022, M.Sc. batch 2022 (UPCOMING)	December 2, 2022 to December 24, 2022
1 <sup>st</sup> mid semester examination – Odd Semester 2022 – Autonomous B.Tech batch 2022 MCA batch 2022, M.Tech batch 2022 (UPCOMING)	December 5, 2022 to December 10, 2022
2 <sup>nd</sup> mid semester examination – Odd Semester 2022 – Autonomous B.Tech batch 2022 MCA batch 2022, M.Tech batch 2022 (UPCOMING)	January 16, 2023 to January 27, 2023
End semester Practical/Sessional examination – Odd Semester 2022 – Autonomous B.Tech batch 2022 MCA batch 2022, M.Tech batch 2022 (UPCOMING)	January 31, 2023 to February 7, 2023
End semester Theory examination – Odd Semester 2022 – Autonomous B.Tech batch 2022 MCA batch 2022, M.Tech batch 2022 (UPCOMING)	February 15, 2023 to February 28, 2023

➤ **Results: Highlights regarding Results of Even Semester 2022:**

Semester results were declared on the following dates:

- **August 23, 2022** – Results of B.TECH 3rd Years, BCA & BBA 2nd Years, MCA & MBA 1st Year and M.Sc & M.TECH 1st Years
- **August 25, 2022** - Results of B.TECH 1st Year & 2nd Year, BCA & BBA, 1st Year & 3rd Year, MBA 2nd Year and M.Sc & M.TECH 2nd Year
- **August 27, 2022** - Backlog results of all years under autonomy (1st Year, 2<sup>nd</sup> Year, 3rd Year) students
- **September 6, 2022** - PPR results of all years under autonomy (1st Year, 2<sup>nd</sup> Year, 3rd Year)
- **September 20, 2022** - Special Supplementary Examination 2022 results for BBA (Final Year - Batch 2019-2022), BCA (Final Year - Batch 2019-2022), MBA all streams (Final Year - Batch 2020-2022), MSc. (Final Year - Batch 2020-2022), M.Tech all streams (Final Year - Batch 2020-2022)

- **NPTEL:** From July to December 2022 exam till now 113 students passed among 241. 27 students got Elite certificates, 20 got Elite-Silver certificates.

**Board of members confirmed the agenda.**

**Agenda 6.** Director's Report on various academic activities, including MHRD thrust areas, since the 69th Meeting of the Board of Governors

- a. Training, Placement, Internship, Higher Studies and Entrepreneurship activities of outgoing batches, stream-wise.
- b. Stream wise admission position of the Institute
- c. HR related activities:
  1. Joining
  2. Confirmations
  3. Promotions, if any
  4. Resignations/Terminations
- d. Incentive schemes for faculties and students of the Institute
- e. MHRD thrust areas include the following:
  1. Research Projects & Consultancies
  2. Patents
  3. Faculty Development Programmes by HRDC
  4. Seminars & Conferences organized and attended
  5. Books & Journals Published
  6. Distinguished Lecture Series – India
  7. Distinguished Foreign Professor Lecture Series
  8. Workshops organized and attended
  9. Industrial Visits
  10. Olympiads
  11. Poster Competitions
  12. Project Competitions
- f. Tri-mentoring, Alumni Interaction activities and counseling in the institute
- g. Startups and Entrepreneurship activities
- h. Awards, Recognitions and Scholarships received by IEM Faculty & Students.
- i. Events organized by the Student's Gymkhana of the Institute and other student chapter and club activities of the Institute.
- j. National & International Collaborations and activities.
- k. To report on various activities and actions by the various committees of the Institute.
  1. Internal Quality Assurance Cell
  2. Internal Complaints Committee
  3. Grievance Redressal Committee
  4. Disciplinary Committee
  5. Anti-Ragging Committee
- l. Updates on MBA course.
- m. Updates on Non-AICTE Courses.

A short presentation on the Director's report pertaining to the Training & Placement, admission position of the institute, HR related activities, MHRD thrust areas and other activities of the institute will be presented during the meeting.

**Board of Governors suggested about research grant contributions from the alumni of the institute. The list of startup companies formed by the students and position of notable alumni can be presented in the meeting. Board of Governors appreciated the Directors' report. Board of members confirmed the agenda.**



**Agenda 7.** To approve and report on the progress of constructions and new infrastructure / facilities at IEM, Kolkata after the 72<sup>nd</sup> Meeting of the Board of Governors of the Institute held on July 5, 2022.

**New construction or infrastructure done in last one year**

**IEM Gurukul Campus**

- Paver block fixing in entire parking lot in ground floor
- Boundary wall entry gates painting and beautification.
- Floor tiles fixing in corridor

**IEM Management House**

- Footpath bricks were put in the parking areas on both the entry/ exit sides.
- Floor tiles were put on the 2nd floor.
- A slope was constructed in front of the entry/ exit gate of the IDBI side of the Management House, IEM Kolkata.
- A Renewable Energy laboratory was constructed.
- An Energy Simulation & Sustainability laboratory was constructed.

**IEM Ashram Campus**

- Boundary wall painting and beautification
- Paver block fixing in parking area
- 4th , 5th floor class room construction work in progress with toilet block
- 4th floor exam control room construction

**Board of members confirmed the agenda.**

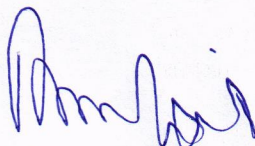
**Agenda 8.** Any other matter with the permission of the Chair.

- **Full scholarships by IEM-UEM group to students who lost their parent in the pandemic:**  
This semester, we have given full tuition waiver scholarships to 110 students (in addition to normal scholarship grants and fellowships/assitanceships) who have lost one or both parents in the Covid-19 pandemic. This much needed financial support from IEM & UEM will help the students complete their degree course and fulfill their parent's dreams.

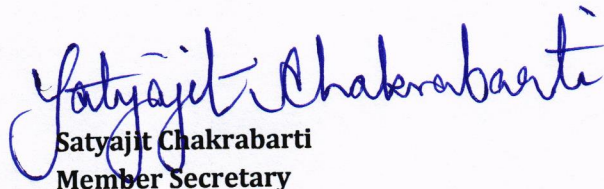
Year : 2022-23		
	No.of Students	Amount (Rs.)
Freeship	110	5518500.00
<b>Total</b>		5518500.00

Placed before the Board for approval.

**Board of members confirmed the agenda.**



**Amit Kiran Deb**  
Chairman of the Meeting



**Satyajit Chakrabarti**  
Member Secretary

**Institute of Engineering & Management Kolkata**  
31<sup>st</sup> October, 2022