

**Minutes of 72<sup>nd</sup> Meeting of the Board of Governors of Institute of Engineering & Management, Kolkata,  
to be held on July 5, 2022 from 4.00 p.m. onwards via Hybrid Mode (Online & Offline both)**

**INSTITUTE OF ENGINEERING & MANAGEMENT, KOLKATA**

**July 5, 2022**

**Minutes of Meeting**

**Call to Order:** The 72<sup>nd</sup> Meeting of the Board of Governors of Institute of Engineering & Management, Kolkata, was called to order by Shri Amit Kiran Deb, Chairman on **July 5, 2022 from 04.00 p.m.**

**Quorum:** 09 members were present, so quorum was achieved. Those in attendance and constituting the quorum were:

**Physically Present:-**

1. Shri. Amit Kiran Deb
2. Dr. M. C. Seal
3. Dr. Sukhendu Samajder
4. Prof. Dr. Satyajit Chakrabarti
5. Prof. Dr. S. Chakrabarti
6. Prof. Banani Chakrabarti

**Online Mode Present:-**

1. Dr. Atul M. Gonsai
2. Mr. Ashok Pundir
3. Dr. Ashoke Kr. Dutta
4. Dr. Goutam Pohit
5. Dr. Manoj Mitra
6. Dr. Alope Mookherjea

**The Chairman approves leave of absence to:**

1. Dr. Anindita Ganguly
2. Shri Samarendu Sarkar
3. Shri M. K. Pathak

**Agenda 1.** To approve the Minutes of the 71<sup>st</sup> Meeting of the Board of Governors of the Institute held on March 31, 2022 (Copy of Minutes attached).

The minutes of the 71<sup>st</sup> Meeting of the Board of Governors is circulated to all members.

To read out and confirm

*BOG confirmed the Minutes of the 71st Meeting of the Board of Governors of the Institute held on March 31, 2022*

**Agenda 2.** To place the Action Taken Report on the resolutions of the 71<sup>st</sup> Meeting of the Board of Governors of the Institute held on March 31, 2022.

No Actions were to be taken as most of the agendas were to report and approve.

*BoG confirmed the agenda.*

**Agenda 3.** To approve and report on the Recognitions, Accreditations, Inspections and Statutory Compliances of the college by the Regulatory Authorities

➤ **Accreditations:**

- Pre-qualifier applied for NBA of ECE Department.
- We have received the extension of NAAC accreditation with Grade 'A' upto 31.12.2024.

➤ **Recognitions:**

- IEM UEM GROUP was received Education Eminence Award 2022 for Best Placement in Engineering - By TV 18.
- Bachelor of Computer Application department of IEM got Rank 1 and Bachelor of Business Administration department of IEM got Rank 2 in GHRDC Ranking in East and Central Region.
- TIMES RANKING SURVEY 2022 in Govt. and Private Institutions Category IEM, Kolkata Rank 10 in All over India.
- TIMES RANKING SURVEY 2022 in Top Private Institutions Category IEM, Kolkata Rank 5 in All over India.
- TIMES RANKING SURVEY 2022 in Regional Category IEM, Kolkata Rank 1st in West Bengal and 2nd in Entire East India.
- TIMES RANKING SURVEY 2022 in Placement Category IEM, Kolkata Rank 1st in West Bengal and 11th All India.
- TIMES RANKING SURVEY 2022 in Research Capabilities Category IEM, Kolkata Rank 1st in West Bengal and 9th All India.
- Zee Networks Education Excellence Award 2022 - Best Placements in Engineering was received by IEM.
- IEM-UEM Group was received Education Excellence Award - By TV9.

*BOG congratulated the respective award winner for the recognitions. BOG confirmed the agenda.*

**Agenda 4.** To approve and report on the meetings of the Board of Studies, Academic Council and Exam Committee related to autonomous status of the Institute.

**Board of Studies:** The board of the studies committee of each department has been formed post autonomy and the meeting of each department has also been successfully held.

MEETING	DEPT.	DATE & TIMINGS	MINUTES ENCLOSED
Board of Studies	BBA	8 <sup>th</sup> February, 2022 at 12.00 NOON	Annexure I
	BCA & MSc	9 <sup>th</sup> February, 2022, at 3.00 P.M (Online Mode)	Annexure II
	MBA	11 <sup>th</sup> February, 2022 at 4.00 P.M.	Annexure III
	CSE	31 <sup>st</sup> January, 2022, at 2.30 P.M. (Online Mode)	Annexure IV
	ECE	7 <sup>th</sup> February, 2022, at 11.30 A.M. (Online Mode)	Annexure V
	IT	31 <sup>st</sup> January, 2022, at 2.30 P.M. (Online Mode)	Annexure VI
	CSE (AIML)	31 <sup>st</sup> January, 2022, at 2.30 P.M. (Online Mode)	Annexure VII
Academic Council	Institute Specific	28th June, 2022 at 4:00 p.m.	Annexure VIII

**Academic Council:** The 8th Academic Council Meeting of IEM on 28th June, 2022 at 4:00 p.m. The Agenda of the meeting was

- Confirmation of Minutes of 7th (VII/21-22) Academic Council Meeting held on 31st March, 2022.
- To read the Action Taken Report on 7th (VII/21-22) Academic Council Meeting held on 31st March, 2022.
- Introduction of cumulative count of Industry and foreign certification courses (IFC) , along with cumulative credit of Massive Open Online Course (MOOC)s to the student grade cards.
- Introduction of revised six (6) Course Outcomes (CO) mapping based on six(6) levels of Bloom's Taxonomy.
- Comparative study of IEM syllabus with IIT Powai.
- Conduction of End semester examination in offline mode for Even Semester 2021-2022. Plans for another End semester examination in July 2022 for all batches in offline mode as an option for improvement of marks for Even Semester 2021-2022.
- Conduction of physical classes from 4<sup>th</sup> August, 2022 for Odd Semester 2022-2023 as per Government directives.
- Any other matter with the permission of the chair.

*BOG confirmed the agenda.*

**Agenda 5.** To approve and report on Exams conducted, Results, Curriculum Development and adoption of Choice Based Credit System (CBCS), NPTEL & Moocs in the curriculum of the Institute.

➤ **Exams conducted:**

**Examination schedule of Even Semester, 2022**

Examination	Date
1 <sup>st</sup> mid semester examination of autonomous batch 2019, 2020, 2021 students (except 1 <sup>st</sup> year M. Tech ECE, M.Tech CSE, MCA)	March 21, 2022 to March 28, 2022
1 <sup>st</sup> mid semester examination of MAKAUT batch 2018 students	March 22, 2022 to March 23, 2022
1 <sup>st</sup> mid semester examination of autonomous batch 2021 - 1 <sup>st</sup> year M. Tech ECE, M.Tech CSE, MCA students	April 5, 2022 to April 7, 2022
2 <sup>nd</sup> mid semester examination of autonomous batch 2019, 2020, 2021 students	May 9, 2022 to May 14, 2022
2 <sup>nd</sup> mid semester examination of MAKAUT batch 2018 students	May 10, 2022 to May 12, 2022
CA4 Assessment examination of MAKAUT batch 2018 students	May 18, 2022 to May 20, 2022
End semester examination of autonomous batch 2019, 2020, 2021 students – June 2022	May 23, 2022 to June 11, 2022
End semester examination of autonomous batch 2019, 2020, 2021 students – July 2022 (UPCOMING)	July 21, 2022 to August 3, 2022
Backlog examination of autonomous batch 2019, 2020 students	May 30, 2022 to June 16, 2022

➤ **MOOCs: Highlights regarding Massive Open Online Courses (MOOCs), Industry and foreign Certification courses, Course Outcomes revision, and Syllabus Analysis**

1. Memo regarding clarification of Massive Open Online Courses (MOOCs), and Industry and foreign Certification courses was circulated by the Controller of Examinations on April 21, 2022, to be effective immediately from Even Semester 2022 for all autonomous batches. Memo points included:
  - a. MOOCs courses should be from NPTEL (for technical degrees) or Swayam (for non-technical degrees) portal.

- b. The total number of requisite credits to be earned for an Honors degree through MOOCs was stipulated as 20 credits for B.Tech, 10 credits for M.Tech, MBA, MCA, M.Sc, and 15 credits for BBA, BCA streams.
  - c. It was mentioned that students should complete 1 MOOC course per semester and if he/she is unable to complete the same in the present semester, he/she should complete it along with the MOOC requirement of the subsequent semester.
  - d. To encourage Industry and Foreign Certification among the students, Industry and Foreign Certification (IFC) count was introduced in the course curriculum. The accepted courses should be from Coursera, AI Council, Microsoft, Oracle, AWS, EDX, CCNA, EC Council, IEMLABS, or a like platforms.
  - e. The total number of requisite IFC courses to be earned within the tenure of the degree program was stipulated as 20 courses for B.Tech, 10 courses for M.Tech, MBA, MCA, M.Sc, and 15 courses for BBA, BCA streams.
2. Introduction of revised six (6) Course Outcomes (CO) mapping based on six(6) levels of Bloom's Taxonomy from the upcoming semester for all batches.
  3. Comparative study of IEM syllabus with IIT Powai for the upcoming admission batch of 2022.

➤ **Results** Semester results analysis and approval from the Board members.

➤ **NPTEL:** Total 802 students have successfully completed different courses of NPTEL from the college.

302 students have got Elite certificates, 6 students have got Elite Gold certificates, 158 students have got Elite Silver certificates and others got the pass certificates.

*Prof. Dr. Devika Bhattacharya, Controller of Examination, informed the BOG about the conduction of both offline end semester examinations (end sem exam and improvement exam). BOG enquired about the publication of results of the first end semester examination and Prof. Bhattacharyya informed that the results will not be published before the improvement exam. Students had filled the exam form for the improvement exam, based on their self-assessment. Prof. Bhattacharya also intimated the board about the initiative of CO mapping with the different Bloom's level taken by the institute.*

*BOG appreciated the efforts for conduction of offline examination and confirmed the agenda.*

**Agenda 6.** Director's Report on various academic activities, including MHRD thrust areas, since the 69th Meeting of the Board of Governors

- a. Training, Placement, Internship, Higher Studies and Entrepreneurship activities of outgoing batches, stream-wise.
- b. Stream wise admission position of the Institute
- c. HR related activities:
  1. Joining
  2. Confirmations
  3. Promotions, if any
  4. Resignations/Terminations
- d. Incentive schemes for faculties and students of the Institute
- e. MHRD thrust areas include the following:
  1. Research Projects & Consultancies
  2. Patents
  3. Faculty Development Programmes by HRDC
  4. Seminars & Conferences organized and attended

5. Books & Journals Published
6. Distinguished Lecture Series – India
7. Distinguished Foreign Professor Lecture Series
8. Workshops organized and attended
9. Industrial Visits
10. Olympiads
11. Poster Competitions
12. Project Competitions
- f. Tri-mentoring, Alumni Interaction activities and counseling in the institute
- g. Startups and Entrepreneurship activities
- h. Awards, Recognitions and Scholarships received by IEM Faculty & Students.
- i. Events organized by the Student's Gymkhana of the Institute and other student chapter and club activities of the Institute.
- j. National & International Collaborations and activities.
- k. To report on various activities and actions by the various committees of the Institute.
  1. Internal Quality Assurance Cell
  2. Internal Complaints Committee
  3. Grievance Redressal Committee
  4. Disciplinary Committee
  5. Anti-Ragging Committee
- l. Updates on MBA course.
- m. Updates on Non-AICTE Courses.

A short presentation on the Director's report pertaining to the Training & Placement, admission position of the institute, HR related activities, MHRD thrust areas and other activities of the institute will be presented during the meeting.

*Prof. Dr. Satyajit Chakrabarti informed the board that many recruiters like TCS, Infosys etc will offer high package (similar to that offered in IITs) to the students of the institute. BoG enquired about the entrepreneurial initiatives of the students and Prof. Chakrabarti informed about the successful start-ups by the students. The board appreciated the placement scenario of the institute, with respect to highest package and bulk recruiters.*

*BoG suggested that the students might be groomed by alternating approach for communication skill by external experts. Prof. Chakrabarti informed the board about the activities of ELTAI club and Toastmasters club to improve the communication skills of the students.*

*BoG enquired about the initiative taken for cyber security. Prof. Chakrabarti informed that the institute is an authorized center of excellence for cyber security. Also a course on cyber security has been initiated, which will address the issues of cyber security.*

*BOG confirmed the agenda and appreciated the Director's Report.*

**Agenda 7.** To approve and report on the progress of constructions and new infrastructure / facilities at IEM, Kolkata after the 71<sup>st</sup> Meeting of the Board of Governors of the Institute held on November 17, 2021.

#### **New construction or infrastructure done in last one year**

##### **IEM Gurukul Campus**

- Paver block fixing in entire parking lot in ground floor
- Boundary wall entry gates painting and beautification.



- Floor tiles fixing in corridor

**IEM Management House**

- Iron stair case for fire exit (grd to roof)
- Boundary wall entry gates painting and beautification
- Basketball court beautification
- Outside painting of building
- Paver block fixing in parking area

**IEM Ashram Campus**

- Boundary wall painting and beautification
- Paver block fixing in parking area
- 4th, 5th floor class room construction work in progress with toilet block
- 4th floor exam control room construction

*BOG confirmed the agenda.*

**Agenda 8.** Any other matter with the permission of the Chair.

- **Vaccination Drive:** Free vaccination drive with Covishield was organized by IEM in association with Rotary Club of Salt Lake Silicon Valley at IEM Gurukul campus on various days: The report is as follows:


Date	Members	Count
31 <sup>st</sup> May, 2022	Staff Members & their family members	253
24 <sup>th</sup> June, 2022	Staff Members & their family members	122


- **Full scholarships by IEM-UEM group to students who lost their parent in the pandemic:**  
This semester, we have given full tuition waiver scholarships to 163 students (in addition to normal scholarship grants and fellowships/assitanceships) who have lost one or both parents in the Covid-19 pandemic. This much needed financial support from IEM & UEM will help the students complete their degree course and fulfill their parent's dreams.

Year : 2021-22		
	No.of Students	Amount (Rs.)
Freeship	163	8417600.00
TFW	132	10560000.00
<b>Total</b>		<b>18977600.00</b>

Placed before the Board for approval.

*BOG confirmed the agenda.*

  
**Amit Kiran Deb**  
Chairman of the 72<sup>nd</sup> BoG Meeting

  
**Satyajit Chakrabarti**  
Member Secretary

**Institute of Engineering & Management**  
**Kolkata**  
**July 5, 2022**