



**INSTITUTE
OF ENGINEERING & MANAGEMENT**
Salt Lake Electronics Complex, Kolkata-700 091, WB, INDIA

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Website : www.iem.edu.in

13.09.2021

To whom it may Concern

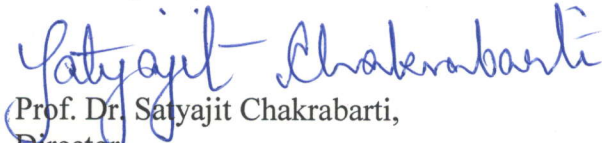
Nominated coordinator for Policy Adoption

Letter of nomination for Prof. Dr. Rintu Kumar Gayen, Associate Professor, Department of Electronics and Communication Engineering to implement National Innovation Policy (NISP) at our institute.

Dr. Rintu Kumar Gayen, Institute of Engineering and Management, Kolkata is nominated for the implementation of NISP at our institute. The nominated faculty will coordinate with MHRD's Innovation Cell for activities / communications related to NISP implementation at Institute of Engineering and Management, Kolkata in consultation with the hood of institute or appropriate competent authority.

Name of the faculty: Dr. Rintu Kumar Gayen
Department of Electronics and Communication Engineering
Institute of Engineering and Management, Kolkata

Warm regards,


Prof. Dr. Satyajit Chakrabarti,
Director,

Email ID: satyajit.chakrabarti@iemcal.com
Contact Number: +91- 9903846956
Institute of Engineering & Management, Kolkata,
West Bengal, AISHE Code of Institute: C-6192



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Date: 20-09-2021

EXPERTS COMMITTEE AT HEI TO FORMULATE THE POLICY
INSTITUTE OF ENGINEERING AND MANAGEMENT, KOLKATA

The Experts Committee is formed with the following members for the formulation of Startup policy.

Expert Committee:

- Prof. (Dr.) Arun Kumar Bar
- Prof. (Dr.) G.S. Taki
- Prof. (Dr.) K.P. Ghatak
- Prof. (Dr.) Moutushi Biswas Singh
- Prof. (Dr.) Asim Kar
- Prof. (Dr.) Indraneel Mukhopadhyay
- Prof. (Dr.) Amit Kumar Das
- Prof. (Dr.) Malay Gangopadhyay
- Prof. (Dr.) Sanghamitra Poddar
- Prof. (Dr.) Rajib Ghosh
- Prof. (Dr.) Subhabrata Banerjee
- Prof. (Dr.) Manas Midya
- Prof. (Dr.) Gobinda Sen
- Prof. (Dr.) Sutanu Ghosh
- Mr. Abhishek Gupta, External Expert

Warm regards,



Dr. Satyajit Chakrabarti,
Director,

Email ID: satyajit.chakrabarti@iemcal.com

Contact Number: +91- 9903846956

Institute of Engineering & Management, Kolkata,
West Bengal, AISHE Code of Institute: C-6192

Date: 22- 09 - 2021


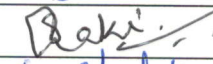
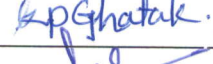







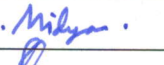




1ST COMMITTEE MEETING

Minutes of Meeting

Research, Stakeholder Interaction, and Brainstorming and Identifying Thrust Areas for Intervention

Institute of Engineering & Management, Kolkata

MEMBER PRESENT:

SL. NO.	NAME	SIGNATURE
01.	Prof. (Dr.) Arun Bar	
02.	Prof. (Dr.) G.S.Taki	
03.	Prof. (Dr.) K.P.Ghatak	
04.	Prof. (Dr.) Moutushi Biswas Singh	
05.	Prof. (Dr.) Asim Kar	
06.	Prof. (Dr.) Indraneel Mukhopadhyay	
07.	Prof. Amit Das	
08.	Prof. (Dr.) Malay Gangopadhyay	
09.	Prof. (Dr.) Sanghamitra Poddar	
10.	Prof. (Dr.) Rajib Ghosh	
11.	Prof. (Dr.) Subhabrata Banerjee	
12.	Prof. (Dr.) Manas Midya	
13.	Prof. (Dr.) Gobinda Sen	
14.	Prof. (Dr.) Sutanu Ghosh	
15.	Mr. Abhishek Gupta, External Expert	

POINTS OF DISCUSSION:

1. Formulation of Experts Committee at IEM, Kolkata for the adoption and implementation of startup policy.
2. Detailed discussions have been done on various areas of adoption of startup policy, research, Stakeholder Interaction, and Brainstorming and Identifying Thrust Areas for Intervention.

Warm regards,



Dr. Satyajit Chakrabarti,
Director,

Email ID: satyajit.chakrabarti@iemcal.com

Contact Number: +91- 9903846956

Institute of Engineering & Management, Kolkata

West Bengal, AISHE Code of Institute: C-6192



Date: 01-10-2021

3RD COMMITTEE MEETING

Minutes of Meeting

**Preparation of the Innovation and Entrepreneurship Policy Document at the HEI
Institute of Engineering & Management, Kolkata**

MEMBERS PRESENT:

SL. NO.	NAME	SIGNATURE
01.	Prof. (Dr.) Arun Bar	
02.	Prof. (Dr.) G.S. Taki	
03.	Prof. (Dr.) K.P. Ghatak	
04.	Prof. (Dr.) Moutushi Biswas Singh	
05.	Prof. (Dr.) Asim Kar	
06.	Prof. (Dr.) Indraneel Mukhopadhyay	
07.	Prof. Amit Das	
08.	Prof. (Dr.) Malay Gangopadhyay	
09.	Prof. (Dr.) Sanghamitra Poddar	
10.	Prof. (Dr.) Rajib Ghosh	
11.	Prof. (Dr.) Subhabrata Banerjee	
12.	Prof. (Dr.) Manas Midya	
13.	Prof. (Dr.) Gobinda Sen	
14.	Prof. (Dr.) Sutanu Ghosh	
15.	Mr. Abhishek Gupta, External Expert	

POINTS OF DISCUSSION

1. Thoroughly studied about the NISP policy draft updated in NISP portal and check the applicability and feasibility of all the aspects of implementation of NISP at IEM Kolkata.
2. Strategies to prepare the Innovation policy of IEM Kolkata.
3. Strategies to prepare Entrepreneurship policy document of IEM Kolkata
4. Policy document of Innovation and Entrepreneurship of IEM Kolkata is drafted and finalized.

Warm regards,


Dr. Satyajit Chakrabarti,
Director,

Email ID: satyajit.chakrabarti@iemcal.com
Contact Number: +91- 9903846956
Institute of Engineering & Management, Kolkata
West Bengal, AISHE Code of Institute: C-6192

Date: 27-09-2021

2ND COMMITTEE MEETING

Minutes of Meeting

**Short term and Long term plans (3 year or 5 year), KPIs and Milestones
Institute of Engineering & Management, Kolkata**

MEMBERS PRESENT:

SL. NO.	NAME	SIGNATURE
01.	Prof. (Dr.) Arun Bar	
02.	Prof. (Dr.) G.S. Taki	
03.	Prof. (Dr.) K.P. Ghatak	
04.	Prof. (Dr.) Moutushi Biswas Singh	
05.	Prof. (Dr.) Asim Kar	
06.	Prof. (Dr.) Indraneel Mukhopadhyay	
07.	Prof. (Dr.) Amit Das	
08.	Prof. (Dr.) Malay Gangopadhyay	
09.	Prof. (Dr.) Sanghamitra Poddar	
10.	Prof. (Dr.) Rajib Ghosh	
11.	Prof. (Dr.) Subhabrata Banerjee	
12.	Prof. (Dr.) Manas Midya	
13.	Prof. (Dr.) Gobinda Sen	
14.	Prof. (Dr.) Sutanu Ghosh	
15.	Mr. Abhishek Gupta, External Expert	

POINTS OF DISCUSSION:

1. Different Action items are discussed for the proper implementation of NISP at IEM.
2. Detailed discussions have been done to frame short term plans (semester wise) and long term plans (/3 years) to execute the action points of NISP along with KPIs and milestones are defined.

Warm regards,


Dr. Satyajit Chakrabarti,
Director,

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Date: 04-10-2021

4TH COMMITTEE MEETING

Minutes of Meeting

Preparation of the Innovation and Entrepreneurship Policy Document at the HEI
Institute of Engineering & Management, Kolkata

MEMBERS PRESENT:

SL. NO.	NAME	SIGNATURE
01.	Prof. (Dr.) Arun Bar	
02.	Prof. (Dr.) G.S. Taki	
03.	Prof. (Dr.) K.P. Ghatak	
04.	Prof. (Dr.) Moutushi Biswas Singh	
05.	Prof. (Dr.) Asim Kar	
06.	Prof. (Dr.) Indraneel Mukhopadhyay	
07.	Prof. Amit Das	
08.	Prof. (Dr.) Malay Gangopadhyay	
09.	Prof. (Dr.) Sanghamitra Poddar	
10.	Prof. (Dr.) Rajib Ghosh	
11.	Prof. (Dr.) Subhabrata Banerjee	
12.	Prof. (Dr.) Manas Midya	
13.	Prof. (Dr.) Gobinda Sen	
14.	Prof. (Dr.) Sutanu Ghosh	
15.	Mr. Abhishek Gupta, External Expert	

POINTS OF DISCUSSION

1. To ensure to conduct all the IIC driven activities as proposed and undertaken in IIC calendar.
2. To ensure to conduct all the MIC driven activities as proposed and undertaken in IIC calendar.
3. All the institutional entrepreneurship related events are to be conducted under IIC flagship.
4. Each institutional innovation related events are to be conducted under IIC flagship.
5. To increase the filling of patents after proper examination and based of the projects' merits.
6. First year students are to be inducted with innovation and design thinking starting from scratch.
7. Senior students are to be offered all the opportunities given by myGov, AICTE, IIC and Local incubators etc.

Warm regards,


Dr. Satyajit Chakrabarti,
Director,

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