



Ref. No: 12.10/IEM/IQAC/GM/2022-31

Date: 12th October 2022

Notice

Sub: 31st Meeting of Internal Quality Assurance Cell (IQAC) to be held on 17th October 2022 in Science Auditorium

All the members of the Internal Quality Assurance Cell (IQAC) Committee are hereby informed that a meeting is scheduled for 17th October 2022, from 2.00 P.M. onwards in hybrid mode. Willing members are requested to assemble at the Science Auditorium, in Gurukul Campus.

The details of the meeting are as follows:

Topic: 31st IQAC Meeting

Time & date: 2:00 P.M., 17th October 2022.

Link: <https://meet.google.com/kos-sahc-mgx>

Offline Venue: Science Auditorium, IEM Gurukul Campus

Agenda of the Meetings:








1. To confirm the resolutions of the 30th (XXX/21-22) IQAC meeting held on 21.06.2022.
2. To discuss the preparation for the upcoming NBA visit
3. To discuss the Internal Audit.
4. To discuss the conduction of classes in physical mode.
5. To discuss the preparation of AQAR 2022.
6. To discuss the upcoming Mid Semester Examination and Attendance Criteria.
7. Miscellaneous issues with the permission of the Chairperson.





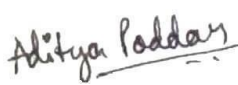
All members are requested to make it convenient to be present during the meeting.

Prof. (Dr.) Arun Kumar Bar
Prof. (Dr.) Sanghamitra Poddar
Joint Coordinators

Internal Quality Assurance Cell (IQAC)
Institute of Engineering & Management, Kolkata

MEMBERS PRESENT

Sl. No.	Name	Affiliation & Designation	Sign
1	Prof. Dr. Satyajit Chakrabarti	Director of IEM, Kolkata	
2	Prof. Dr. Arun Kumar Bar	Principal, IEM, Kolkata	
3	Prof. Dr. Sanghamitra Poddar	HOD student Affairs & Alumni Relations, IEM, Kolkata	
4	Mr. Shantanu Pal	Sankalp Semiconductor Pvt. Ltd	
5	Mr. Kaushik Biswas	Head Legal, Corporate Affairs & Company Secretary, Tata Medical and Diagnostics Limited	
6	Mr. Ritabrata Bose	IBM India, Global Services	
7	Prof. Anup Kumar Sikdar	Professor of The Bhawanipur Education Society College	
8	Prof. Debdoot Sheet	Assistant Professor of Indian Institute of Technology Kharagpur	
9	Prof. Dr. A. K. Nayak	Ex-principal of IEM, Kolkata	
10	Prof. Apurba Ratan Ghosh	Assistant Professor of University of Burdwan	
11	Prof. Dr. Debika Bhattacharya	Dean Academics, Controller Of Examination, IEM, Kolkata	
12	Prof. Dr. Mohuya Chakraborty	Dean HRDC, IEM, Kolkata	
13	Prof. Dr. Malay Gangopadhyaya	HOD, ECE, IEM, Kolkata	

14	Prof. Dr. Sujit Dutta	HOD, MBA, IEM, Kolkata	
15	Prof. Dr. Indraneel Mukhopadhyay	HOD, CSE, IEM, Kolkata	
16	Prof. Anupam Bhattacharya	Principal, MBA, IEM, Kolkata	
17	Prof. Tapas Kumar Datta	HOD, EE, IEM, Kolkata	
18	Prof. Dr. Rabin Majumdar	HOD, BBA, IEM, Kolkata	
19	Prof. Moutushi biswas Singh	HOD,IT, IEM, Kolkata	
20	Prof. Abhishek Bhattacharya	HOD, BCA and M.SC, IEM, Kolkata	
21	Prof. Amartya Mukherjee	HOD,CSBS, IEM, Kolkata	
22	Prof. Prabir Kumar Das	HOD, BSH, IEM, Kolkata	
23	Prof. Dr. Dwaipayan De	HOD,ME, IEM, Kolkata	
24	Mr. Angshuman Ray	Administrative Staff, IEM, Kolkata	
25	Mr. Sarvesh Agarwal	Young Indians Kolkata, the Youth Wing of CII	
26	Mr. Sreeprasad Mambakkaran Kuttan	Regional Head, Vivekananda Vigyan Mission, Kolkata Chapter, VigyanBharati	
27	Mr. Rajashree Nag	Tata Consultancy Services	
28	Mr. Supratim Auddy	Accenture	
29	Mr. Aditya Poddar	Student, IEM Kolkata	
30	Miss. Oliva Debnath	Student, IEM Kolkata	

<h2>Agenda</h2>	<ol style="list-style-type: none"> 1. To confirm the resolutions of the 30th (XXX/21-22) IQAC meeting held on 21.06.2022. 2. To discuss the preparation for the upcoming NBA visit 3. To discuss the Internal Audit. 4. To discuss the conduction of classes in physical mode. 5. To discuss the preparation of AQAR 2022. 6. To discuss the upcoming Mid Semester Examination and Attendance Criteria. 7. Miscellaneous issues with the permission of the Chairperson.
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Resolution of Meeting:

31.1. The resolutions of the 30th (XXX/21-22) meeting held on 21st June 2021 were read out and confirmed.

31.2. On 1st & 2nd November 2022 Mechanical department and MBA department will present their NBA SAR in CII Auditorium in presence of all higher authorities.

31.3. After Internal Audit some issues are highlighted about the syllabus, CO-PO mapping, and on Journals. Prof. Dr. Debika Bhattacharya, Dean of Academics and Controller of Examination, IEM, Kolkata, has taken care of this issue. Already she has circulated an excel file to all HODs to circulate the CO-PO mapping calculation for all the faculty members.


31.4. For First-year students all classes are going on smoothly. Special Mentioning classes are introduced to the routine to mentor the students.

31.5. SPOC of all departments are requested to fill up AQAR Criteria sent by the NAAC SPOC. It is also requested that all SPOC of the NAAC team present their AQAR Criteria by the 1st week of November 2022 to the higher authorities.

31.6. Prof. Dr. Debika Bhattacharya, Dean of Academics and Controller of Examination, IEM, Kolkata, has announced that 2nd mid-semester examination will be started on 14th November 2022.


APPROVED

Prof. Dr. Satyajit Chakrabarti
Chairman of the Meeting
Internal Quality Assurance Cell
(IQAC)



Prof. Dr. Arun Kumar Bar & Prof. Dr. Sanghamitra Poddar

Joint Coordinator of IQAC cell

Institute of Engineering & Management



INSTITUTE OF ENGINEERING & MANAGEMENT

Salt Lake Electronics Complex, Kolkata-700 091, WB, INDIA

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Website : www.iem.edu.in

Ref. No: 19.01/IEM/IQAC/GM/2023-32

Date: 19th January 2023

Notice

Sub: 32nd Meeting of Internal Quality Assurance Cell (IQAC) to be held on 1st February 2023 in Science Auditorium

All the members of the Internal Quality Assurance Cell (IQAC) Committee are hereby informed that a meeting is scheduled for 1st February 2023, from 2.00 P.M. onwards in hybrid mode. Willing members are requested to assemble at the Science Auditorium, in Gurukul Campus.

The details of the meeting are as follows:

Topic: 32nd IQAC Meeting

Time & date: 2:00 P.M., 1st February 2023.

Link: <https://meet.google.com/kos-sahc-mgx>

Venue: Science Auditorium, IEM Gurukul Campus

Agenda of the Meeting:

1. To confirm the resolutions of the 31st (XXX1/22-23) IQAC meeting held on 17.11.2022.
2. To discuss the preparation for the upcoming NBA visit for ECE, ME, and MBA departments.
3. To discuss the conduction of classes in physical mode.
4. Miscellaneous issues with the permission of the Chairperson.

Prof. (Dr.) Arun Kumar Bar

Prof. (Dr.) Sanghamitra Poddar

Joint Coordinators Internal Quality Assurance Cell

Institute of Engineering & Management, Kolkata



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E-mail : director@iemcal.com

Website : www.lem.edu.in

Ref. No: 31.03/IEM/IQAC/GM/2023-33

Date: 31st March , 2023

Notice

Sub: 33rd Meeting of Internal Quality Assurance Cell (IQAC) to be held on 7th April , 2023 in hybrid Mode

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that a hybrid IQAC meeting is to be held on 7th April 2023 at 11.00 AM onwards in Science Auditorium, Gurukul Campus. Presence of all members of the IQAC online meeting is solicited.

The details of the meeting are as follows:

Topic: 33rd IQAC Meeting

Date & Time: 7th April , 2023 at 11.00 AM

For joining online, the details are as follows:

Join Google Meeting: <http://meet.google.com/scy-epjz-gyo>

Agenda of the Meeting:

1. To confirm the resolutions of the 32nd (XXXII/22-23) IQAC meeting held on 1.02.2023
2. To discuss the status of the IRTM conference.
3. To discuss on upcoming mid-semester examination which will be held in an offline mode.
4. To discuss miscellaneous issues.







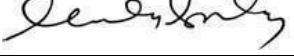
Prof. (Dr.) Arun Kumar Bar


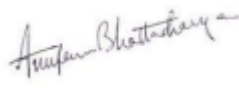
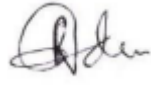



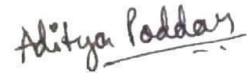
Prof. (Dr.) Sanghamitra Poddar

Joint Coordinators Internal Quality Assurance Cell

Institute of Engineering & Management, Kolkata

MEMBERS PRESENT
Date:7th April 2023

Sl. No.	Name	Affiliation & Designation	Sign
1	Prof. Dr. Satyajit Chakrabarti	Director of IEM, Kolkata	
2	Prof. Dr. Arun Kumar Bar	Principal, IEM, Kolkata	
3	Prof. Dr. Sanghamitra Poddar	HOD student Affairs & Alumni Relations, IEM, Kolkata	
4	Mr. Shantanu Pal	Sankalp Semiconductor Pvt. Ltd	
5	Mr. Kaushik Biswas	Head Legal, Corporate Affairs & Company Secretary, Tata Medical and Diagnostics Limited	
6	Mr. Ritabrata Bose	IBM India, Global Services	
7	Prof. Anup Kumar Sikdar	Professor of The Bhawanipur Education Society College	
8	Prof. Debdoot Sheet	Assistant Professor of Indian Institute of Technology Kharagpur	
9	Prof. Dr. A. K. Nayak	Ex-principal of IEM, Kolkata	
10	Prof. Apurba Ratan Ghosh	Assistant Professor of University of Burdwan	
11	Prof. Dr. Debika Bhattacharya	Dean Academics, Controller Of Examination, IEM, Kolkata	
12	Prof. Dr. Mohuya Chakraborty	Dean HRDC, IEM, Kolkata	
13	Prof. Dr. Malay Gangopadhyaya	HOD, ECE, IEM, Kolkata	

14	Prof. Dr. Sujit Dutta	HOD, MBA, IEM, Kolkata	
15	Prof. Dr. Indraneel Mukhopadhyay	HOD, CSE, IEM, Kolkata	
16	Prof. Anupam Bhattacharya	Principal, MBA, IEM, Kolkata	
17	Prof. Tapas Kumar Datta	HOD, EE, IEM, Kolkata	
18	Prof. Dr. Rabin Majumdar	HOD, BBA, IEM, Kolkata	
19	Prof. Moutushi biswas Singh	HOD, IT, IEM, Kolkata	
20	Prof. Abhishek Bhattacharya	HOD, BCA and M.SC, IEM, Kolkata	
21	Prof. Amartya Mukherjee	HOD, CSBS, IEM, Kolkata	
22	Prof. Prabir Kumar Das	HOD, BSH, IEM, Kolkata	
23	Prof. Dr. Dwaipayan De	HOD, ME, IEM, Kolkata	
24	Mr. Angshuman Ray	Administrative Staff, IEM, Kolkata	
25	Mr. Sarvesh Agarwal	Young Indians Kolkata, the Youth Wing of CII	
26	Mr. Sreepasad Mambrakkaran Kuttan	Regional Head, Vivekananda Vigyan Mission, Kolkata Chapter, VigyanBharati	
27	Mr. Rajashree Nag	Tata Consultancy Services	
28	Mr. Supratim Auddy	Accenture	
29	Mr. Aditya Poddar	Student, IEM Kolkata	
30	Miss. Oliva Debnath	Student, IEM Kolkata	

Agenda	To confirm the resolutions of the 32 nd (XXXII/22-23) IQAC meeting held on 1.02.2023 2. To discuss the status of the IRTM conference. 3. To discuss on upcoming mid-semester examination which will be held in an offline mode. 4. To discuss miscellaneous issues.
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Resolution of Meeting :

33.1. The resolutions of the 32nd (XXXII/22-23) meeting held on 1st February 2023 were read out and confirmed.

33.2 Prof. Dr. Sanghamitra Poddar, Coordinator of IQAC, H.O.D Student Affairs & Alumni Relations, announced about IRTM conference which will start on 20th April, 2023.

33.3. Prof. Dr. Debika Bhattacharyya, Dean of Academics, discussed the ongoing end-semester examination of MCA, M.Tech (ECE, CSE). She also discussed the upcoming mid-semester examination for all departments.



APPROVED

Prof. Dr. Satyajit Chakrabarti
Chairman of the Meeting
Internal Quality Assurance Cell
(IQAC)



Prof. Dr. Arun Kumar Bar & Prof. Dr. Sanghamitra Poddar
Joint Coordinator of IQAC cell
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Ref. No: 26.04/IEM/IQAC/GM/2023-34

Date:26th April , 2023

Notice

Sub: 34th Meeting of Internal Quality Assurance Cell (IQAC) to be held on 2nd June, 2023 in hybrid Mode

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that a hybrid IQAC meeting is to be held on 3rd May 2023 at 11.00 AM onwards in Science Auditorium, Gurukul Campus. Presence of all members of the IQAC online meeting is solicited.

The details of the meeting are as follows:

Topic: 34th IQAC Meeting

Date & Time: 3rd May , 2023 at 11.00 AM

For joining online, the details are as follows:

Join Google Meeting:

Agenda of the Meeting:

1. To confirm the resolutions of the 33rd (XXXIII/22-23) IQAC meeting held on 7.03.2023
2. To discuss the AQAR preparation.
3. To discuss on upcoming end-semester examination
4. To discuss about how to improve NIRF ranking of the Institute.
5. To discuss miscellaneous issues.







Prof. (Dr.) Arun Kumar Bar




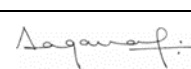
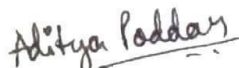
Prof. (Dr.) Sanghamitra Poddar

Joint Coordinators Internal Quality Assurance Cell

Institute of Engineering & Management, Kolkata

MEMBERS PRESENT
Date:1st February 2023

Sl. No.	Name	Affiliation & Designation	Sign
1	Prof. Dr. Satyajit Chakrabarti	Director of IEM, Kolkata	
2	Prof. Dr. Arun Kumar Bar	Principal, IEM, Kolkata	
3	Prof. Dr. Sanghamitra Poddar	HOD student Affairs & Alumni Relations, IEM, Kolkata	
4	Mr. Shantanu Pal	Sankalp Semiconductor Pvt. Ltd	
5	Mr. Kaushik Biswas	Head Legal, Corporate Affairs & Company Secretary, Tata Medical and Diagnostics Limited	
6	Mr. Ritabrata Bose	IBM India, Global Services	
7	Prof. Anup Kumar Sikdar	Professor of The Bhawanipur Education Society College	
8	Prof. Debdoot Sheet	Assistant Professor of Indian Institute of Technology Kharagpur	
9	Prof. Dr. A. K. Nayak	Ex-principal of IEM, Kolkata	
10	Prof. Apurba Ratan Ghosh	Assistant Professor of University of Burdwan	
11	Prof. Dr. Debika Bhattacharya	Dean Academics, Controller Of Examination, IEM, Kolkata	
12	Prof. Dr. Mohuya Chakraborty	Dean HRDC, IEM, Kolkata	
13	Prof. Dr. Malay Gangopadhyaya	HOD, ECE, IEM, Kolkata	

14	Prof. Dr. Sujit Dutta	HOD, MBA, IEM, Kolkata	
15	Prof. Dr. Indraneel Mukhopadhyay	HOD, CSE, IEM, Kolkata	
16	Prof. Anupam Bhattacharya	Principal, MBA, IEM, Kolkata	
17	Prof. Tapas Kumar Datta	HOD, EE, IEM, Kolkata	
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30	Miss. Oliva Debnath	Student, IEM Kolkata	

Agenda	<ol style="list-style-type: none"> 1. To confirm the resolutions of the 33rd (XXXIII/22-23) IQAC meeting held on 7.03.2023 2. To discuss the AQAR preparation. 3. To discuss on upcoming end-semester examination 4. To discussed about how to improve NIRF ranking of the Institute. 5. To discuss miscellaneous issues.
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Resolution of the meeting

34.1. The resolutions of the 33rd (XXXIII/22-23) meeting held on 7th April 2023 were read out and confirmed.

34.2. AQAR 2022-2023 will be filled up as indicated by Autonomous configuration.

34.3. Prof. Dr. Debika Bhattacharya, Dean of Academics and Controller of Examination, IEM, Kolkata, discussed about end-semester examination.

34.4. A committee was formed to keep track of the research publications of a few faculty members. Prof. Dr. Malay Gangopadhyay was given the responsibility of addressing the faculty members about it.

34.5. It was again discussed to stress the system of making publication research paper by the students compulsory. It was decided to instruct the students to publish their final year projects as research papers.



APPROVED

Prof. Dr. Satyajit Chakrabarti
Chairman of the Meeting
Internal Quality Assurance Cell
(IQAC)



Prof. Dr. Arun Kumar Bar & Prof. Dr. Sanghamitra Poddar

Joint Coordinator of IQAC cell

Institute of Engineering & Management